The University of Pittsburgh

GRADE OPTION/AUDIT REQUEST
FOR AN UNDERGRADUATE COURSE

1. Please print clearly.
2. This form will not be processed if information is incomplete or inaccurate.
3. Submit this form to the Academic Program offering the course no later than the deadline date established by that Academic Program’s grade option policy.
4. Once a grade option/audit is selected, it is final.

Student’s Name (Last, First, M.I.) Please print

Academic Program in which Student is enrolled

Student ID

National ID

CAREER - Circle Only One (1)
UGRD DMED MEDS GRAD LAW

FALL SPRING SUMMER YEAR

SUBJECT CATA LOG # CLASS NUMBER COURSE TITLE

ACADEMIC PROGRAM OFFERING THE COURSE

TO SELECT A GRADE OPTION, COMPLETE THIS SECTION

1. Verify in the Schedule of Classes that the grade option you select is available for the course.
2. Consult your advisor before requesting a grade option.

GRADE OPTIONS (Select one only)

1. S/NC Satisfactory/No Credit
2. H/S/U Honors/Satisfactory/Unsatisfactory

Student’s Signature and Date

Department Authorization/Advisor Verification and Date

TO SELECT AN AUDIT GRADE, COMPLETE THIS SECTION

☐ Check if Audit

FOR REGISTRAR’S OFFICE USE ONLY

Students Signature and Date

Recorded

Instructor/Department/Advisor Verification

Date

Campus Phone Number

Verified

Updated 08/27/07