

This form will not be processed if information is incomplete or inaccurate.

Submit this form to the Academic Center offering the course no later than the deadline date published in the Schedule of Classes for the term.



**MONITORED WITHDRAWAL REQUEST**

Student Level	Year
Undergraduate	Fall
Graduate	Spring
	Summer

PeopleSoft No.

Student Name (Last, First, Middle)

Academic Center offering the course

Class # (five digits)

Class # of Associated Lab (if applicable)

Class # of Associated Recitation (if applicable)

Subject

Course # (four digits) Course Title

I affirm my decision to withdraw from the above course and to accept the W grade.  
I understand that there will be no tuition adjustment for withdrawing from this course.

Student Signature

Date

Signature of Academic Dean offering the course

Date

**BEFORE YOU WITHDRAW, PLEASE READ THIS**

If you receive financial aid:

- It is your responsibility to check with the Office of Financial Aid to ensure your aid won't be impacted.

If you are an international student:

- It is your responsibility to check with the Office of International Services to ensure your visa won't be impacted.

If you are a student-athlete:

- It is your responsibility to check with your athletic advisor to ensure your NCAA eligibility won't be impacted.

Please note: Withdrawing from a course results in a "W" grade. This decision is permanent and irreversible. There will be no tuition adjustment or refund for withdrawing from a course.