

University Late Term Withdrawal Request

The purpose of this form is to request a withdrawal from all courses after the 60% date of the semester. This decision is permanent and irreversible. Enrollment dates and deadlines can be found in the [Enrollment Calendar](#) published by the Office of the University Registrar. The student's academic record will bear a "W" notation for each registered course in that term and will count as an attempt toward your course repeat maximum. Students requesting withdrawal from all courses **before** the 60% date should instead initiate the process through the Resignation Office.

Withdrawing from the entire academic term reduces your annual enrollment intensity, which may reduce your federal aid eligibility and create a balance owed on your account, even if the aid has already been disbursed. For withdrawal from an individual class in a term, use the University Monitored Withdrawal Request form instead.

Student ID Student Name
(Last, First, M.I.)

Term Year Student Level

Please list all enrolled courses below.

Class Number (5 digits)	Course Subject	Course Number (4 digits)	Instructor's Signature*	Last Date of Attendance (reported by the instructor)

*Instructor's signature can be provided through their Pitt email, Docusign, or a wet signature.

Important Information for Students: Before you withdraw, please read the following information.

- If you receive financial aid, it is your responsibility to check with the Office of Financial Aid (finaid@pitt.edu) to determine how your aid will be impacted.
- If you are an international student, it is your responsibility to check with the Office of International Services (ois@pitt.edu) to determine if/how your immigration status/visa will be impacted.
- If you are a student-athlete, it is your responsibility to check with your athletic advisor to determine if/how your NCAA eligibility will be impacted.

I affirm my decision to withdraw from the above classes and to accept the W notation. I understand that there will be no tuition adjustment for withdrawing from these classes. By signing, I confirm that I understand and accept academic and financial responsibility.

Student Signature: _____ Date: _____

Dean's Office/Campus
Designee Signature: _____ Date: _____