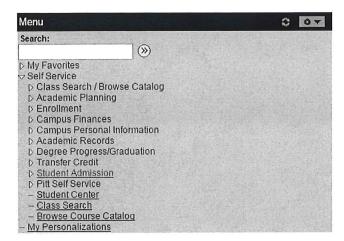
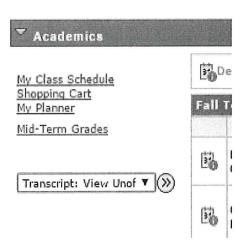
Viewing Your Academic Record



Begin by signing into Peoplesoft as you normally do.

From the main menu list, click "Self Service" then "Student Center".

From the dropdown box under "Academics", select "Transcript: View Unofficial" and click the ">>" button.



Under **Report Type** select "**ACADEMIC RECORD**" and click the "**View Report**" button.

Advisee Unofficial Transcript

Test Student AA

Choose an institution and report type and press View Report

this process may take a few minutes to complete, please do not press any other buttons or links while processing is taking place

Academic Institution	University of Pittsburgh	
Report Type	ACADEMIC RECORD	view report

<u>PLEASE NOTE</u>: The record will open in a new window or tab in your internet browser.

You MUST have Pop-Ups enabled.

The Academic Record displayed can be printed or downloaded.

