

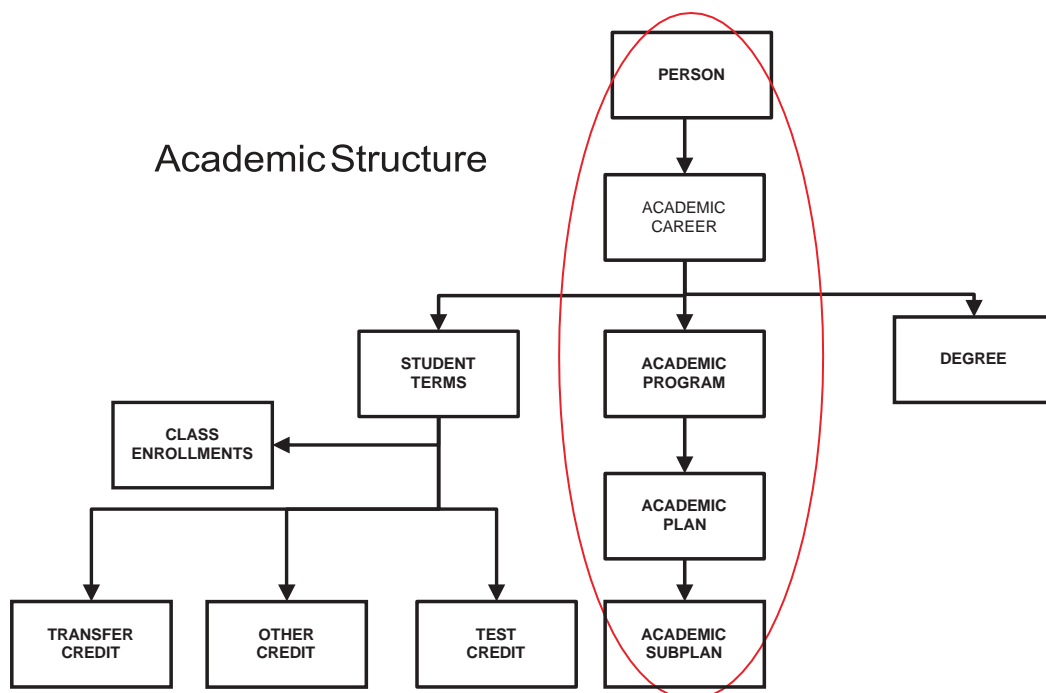
## Student Program/Plan Guide

The student program/plan stack is created by the PeopleSoft Admissions matriculation process. The student program/plan stack first becomes "Active" when a Program Action of "MATR" (matriculation) is inserted.


A student can have multiple program/plan stacks. For each academic career, a student's program/plan stack is grouped by Student Career Number. Each Student Career Number should be recognized as an instance of when a student was admitted and then matriculated into an Academic Program.

Use the **Student Program/Plan** component to view this stack.

Records and Enrollment>Career and Program Information>Student Program/Plan



- 1. Person (ID)** Each time a new member joins the Campus Community, PeopleSoft automatically assigns him/her a unique ID number. This ID will always identify this person, and each Campus Community member will have one ID. Use the ID to most effectively search for students in PeopleSoft.

You can also use **Search/Match** to find any ID where you do not have an SSN or 2P number available to *look up* an ID with the spyglass  feature.

Campus Community>Personal Information>Search/Match

## 2. Academic Career

During the admissions process, applicants are assigned an academic career. **Careers** are levels of academic work that represent the highest grouping of student academic progress. Transcripts are issued by academic career.

Career is similar to the ISIS academic level, except that there are also careers for each professional school and one for continuing education.

Your project team defined 5 careers: an undergraduate career, a graduate career, and careers for each professional school.

Academic Career	Description	Short Description
Contng Ed	Continuing Education	Contng Ed
DMED	Dental Medicine	DMED
Graduate	Graduate	Graduate
Law	Law	Law
Medical	Medical School	Medical
Undergrad	Undergraduate	Undergrad

An ID can be associated with more than one career.

## 3. Academic Program

The **program** is the major controlling variable at the student level. Programs represent academic centers on the Pittsburgh campus and divisions at the regional campuses. A program is, essentially, a school—except that each must be unique within one academic career. Inside each career, programs are the entity that determine to what a student applies and is admitted and from which the student ultimately graduates.

Students can be active at more than one school (in multiple programs); yet one is designated as *primary* each term for enrollment and tuition calculation.

### Naming Conventions for programs offered at the Pittsburgh Campus:

The leading character of the academic program code determines the career and/or campus having ownership.

- C** for Continuing Education (CGS only)
- D** for Dental Medicine (1<sup>st</sup> Professional)
- L** for Law (1<sup>st</sup> Professional)
- M** for Medicine (1<sup>st</sup> Professional)
- P** for Graduate Programs at the Pittsburgh campus
- U** for Undergraduate Programs at the Pittsburgh campus

*For instance, there are two nursing programs on the Pittsburgh campus; graduate nursing (PNURS) and one for undergraduate nursing (UNURS). Where the code begins with a B, G, J, or T, those characters designate regional campus programs.*

### Regional Programs noted by first letter of city:

- B** for Bradford Campus Programs
- G** for Greensburg Campus Programs
- J** for Johnstown Campus Programs
- T** for Titusville Campus Programs

See the *Conversion Index* for details about how the project team mapped the old ISIS academic levels to the new academic programs in PeopleSoft.

#### 4. Academic Plan

An academic plan is equivalent to a major, minor or certificate (or *academic program* as it was known in ISIS) and has a specific degree or objective tied to it. It is also associated directly to an Academic Program in PeopleSoft.

A valid academic plan is required to activate a student into a term. Select the academic plan for the student. A student can have any number of academic plans within an academic program.

Plan codes were designed using this naming convention:

**AN-ELT-BA**, where the first group indicates a short description of the area of study, i.e., **AN-ELT** is Anthropology and English Literature. The last group of characters indicates the degree (**BA** for Bachelor of Arts).

#### 5. Academic Sub-Plan (optional)

An academic sub-plan is tied directly to an academic plan and considered either an *area of concentration* or an *intended field of study* associated with the University's *undecided* academic plan codes.

Intended majors are identified with an IM suffix, i.e. **ANTH-IM** indicates that Anthropology is the intended major sub-plan where the undergraduate student has not yet declared a major (selected an academic plan). The plan typically remains *undeclared* until the end of the student's sophomore year.

The ISIS equivalent for academic sub-plans was the area of concentration (or ARCO). These were assigned in ISIS, however, at the point of graduation. As a result, the sub-plans are blank for continuing students copied from ISIS.

The *intended major* sub-plan is assigned on the admissions application and activated (in student records) by the admissions matriculation process.

## Academic Center to Program Conversion Index

Academic Program	Campus	Description	Career	Academic Center(s)	Level
PA-S	PIT	School of Arts & Sciences	GRAD	12,13,14	2
UCGS	PIT	College of General Studies	UGRD	15, 52	1
USUMS	PIT	University Summer Sessions	UGRD	15, 52	1
UA-S	PIT	School of Arts and Sciences	UGRD	17	1
UCHS	PIT	School of Arts and Science	UGRD	17	1
PINTS	PIT	Interschool Programs	GRAD	18	2
PKATZ	PIT	Joseph M. Katz Grad Sch Bus	GRAD	21	2
PEDUC	PIT	School of Education	GRAD	22	2
UEDUC	PIT	School of Education	UGRD	22	1
PENGR	PIT	School of Engineering	GRAD	23	2
UENGR	PIT	School of Engineering	UGRD	23	1
PLAW	PIT	School of Law	GRAD	24	2
LAWSC	PIT	School of Law	LAW	24	2
PGSPA	PIT	Grad Sch of Pub & Int'l Affrs	GRAD	25	2
PSCWK	PIT	School of Social Work	GRAD	26	2
USCWK	PIT	School of Social Work	UGRD	26	1
UCBA	PIT	College of Business Admin	UGRD	28	1
DNMEN	PIT	School of Dental Medicine	DMED	31	2
PDMED	PIT	School of Dental Medicine	GRAD	31	2
UDMED	PIT	School of Dental Medicine	UGRD	31	1
PNURS	PIT	School of Nursing	GRAD	32	2
UNURS	PIT	School of Nursing	UGRD	32	1
PPHRM	PIT	School of Pharmacy	GRAD	33	2
UPHRM	PIT	School of Pharmacy	UGRD	33	1
PPBHL	PIT	Graduate Sch of Public Health	GRAD	34	2
PMEDS	PIT	School of Medicine	GRAD	35	2
MEDSC	PIT	School of Medicine	MEDS	35	2
PSHRS	PIT	Sch Hlth & Rehabilitation Scs	GRAD	39	2
USHRS	PIT	Sch Hlth & Rehabilitation Scs	UGRD	39	1
JA-S	UPJ	Arts and Sciences	UGRD	41	1
JBEHS	UPJ	Behavioral Sciences	UGRD	41	1
JEDUC	UPJ	Education	UGRD	41	1
JENGT	UPJ	Engineering Technology	UGRD	41	1
JGS	UPJ	General Studies	UGRD	41	1
JHUMA	UPJ	Humanities	UGRD	41	1
JNATS	UPJ	Natural Sciences	UGRD	41	1
JNURS	UPJ	Nursing	UGRD	41	1
JSOCS	UPJ	Social Sciences	UGRD	41	1
JSUMS	UPJ	University Summer Sessions	UGRD	41	1

**Academic Center to Program Conversion Index (cont.)**

<b>Academic Program</b>	<b>Campus</b>	<b>Description</b>	<b>Career</b>	<b>Academic Center(s)</b>	<b>Level</b>
GA-S	UPG	Arts and Sciences	UGRD	42	1
GBEHS	UPG	Behavioral Sciences	UGRD	42	1
GHUMA	UPG	Humanities	UGRD	42	1
GNATS	UPG	Natural Sciences	UGRD	42	1
GSOCS	UPG	Social Sciences	UGRD	42	1
GSUMS	UPG	University Summer Sessions	UGRD	42	1
TA-S	UPT	Arts and Sciences	UGRD	43	1
TEDUC	UPT	Education	UGRD	43	1
TENGR	UPT	Engineering	UGRD	43	1
THRS	UPT	Health & Rehabilitation Sci	UGRD	43	1
THUMA	UPT	Humanities	UGRD	43	1
TNATS	UPT	Natural Science	UGRD	43	1
TSOCS	UPT	Social Sciences	UGRD	43	1
TSUMS	UPT	University Summer Sessions	UGRD	43	1
BA-S	UPB	Arts and Sciences	UGRD	44	1
BCOED	UPB	Cooperative Educ	UGRD	44	1
BDEAN	UPB	Academic Dean	UGRD	44	1
BEDUC	UPB	Education	UGRD	44	1
BENGR	UPB	Engineering	UGRD	44	1
BGS	UPB	General Studies	UGRD	44	1
BHUMA	UPB	Humanities	UGRD	44	1
BNATS	UPB	Natural Sciences	UGRD	44	1
BNURS	UPB	Nursing	UGRD	44	1
BSES	UPB	Sport and Exercise Science	UGRD	44	1
BSOCS	UPB	Social Sciences	UGRD	44	1
BSUMS	UPB	University Summer Sessions	UGRD	44	1
PUCIS	PIT	Univ Center/Int'l Stds - GRAD	GRAD	50	2
UCOED	PIT	Cooperative Education Programs	UGRD	50	1
UUCIS	PIT	Univ Center/Int'l Stds - UGRD	UGRD	50	1
PEDPH	PIT	Education/Public Health - GRAD	GRAD	53	2
PCSUR	PIT	Univ Center Social & Urban Res	GRAD	81	2
PSIS	PIT	School of Information Sciences	GRAD	94	2
USIS	PIT	School of Information Sciences	UGRD	94	1
PNRPH	PIT	Nursing/Public Health - GRAD	GRAD	95	2