1. Log in to my.pitt.edu with your University Computing Account username and search for "Student Center".

1. Select Self Service then Student Center
2. Click on the enrollment shopping cart link

3. Select term and click the Continue button

4. Place a check in the Select checkbox and click the Validate button
**Please Note:** The validation process will inform students of potential issues that may arise with classes in their shopping cart before their enrollment appointment begins. Only Time Conflicts, Enrollment Requirements, Career, Repeats, and Holds are checked during the validation process.

Validation **DOES NOT** enroll students in classes.

Validation **DOES NOT** hold seats for students in classes.

It’s simple a way for students to proactively address anticipated class schedule issues before enrollment appointments begin for a given term.

### Shopping Cart

#### Add Classes to Shopping Cart

View the following status report for enrollment confirmations and errors:

<table>
<thead>
<tr>
<th>Description</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 0235</td>
<td>Enrollment Requisites are not met. MIN CUM GPA: 3.25</td>
<td>✗</td>
</tr>
<tr>
<td>HIST 0100</td>
<td>OK to Add.</td>
<td>✓</td>
</tr>
<tr>
<td>SOC 0339</td>
<td>There is a time conflict for class number 20880 and class number 28021. There is currently a meeting time conflict for two of your shopping cart classes or a shopping cart class and one of your enrolled classes for this term. Use the class numbers to check the meeting times.</td>
<td>✗</td>
</tr>
<tr>
<td>HIST 0010</td>
<td>This class requires Instructor Consent Required consent. You will need to obtain permission to add this class.</td>
<td>✗</td>
</tr>
</tbody>
</table>

**SHOPPING CART**

### Videos/Additional Training

University Registrar’s Office (URO) Website:  
[www.registrar.pitt.edu/studenttraining.html](http://www.registrar.pitt.edu/studenttraining.html)