Viewing Your Academic Record



Begin by signing into Peoplesoft as you normally do.

From the main menu list, click "Self Service" then "Student Center".

From the dropdown box under "**Academics**", select

"**Transcript: View Unofficial**" and click the ">>" button.



Under **Report Type** select "**ACADEMIC RECORD**" and click the "View Report" button.

Advisee Unofficia	l Transcript	
Test Student AA		
Choose an institution and rep	oort type and press View Report	
this process may take a other buttons o	few minutes to complete. please do not press any r links while processing is taking place	
Academic Institution	University of Pittsburgh	
Report Type	ACADEMIC RECORD View report	

<u>PLEASE NOTE</u>: The record will open in a new window or tab in your internet browser. You MUST have Pop-Ups enabled.

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The Academic Record displayed can be printed or downloaded.

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