

**University of Pittsburgh  
Office of the University Registrar  
Registered Student Group Classroom Permit**

**\*All student groups must be registered through Student Affairs to request a classroom**

Classroom Scheduling  
G-2 Thackeray Hall  
Phone: 412-624-3043

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Student Group Name:

Group Advisor Name and Signature:

Requestor Name and Pitt E-mail:

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**Event Details**

Event Date:

Event Time:

Classroom:

Number of Seats:

Please describe event in detail:

Attendees Under 18?

Yes

No

Non-University Affiliated Guest Speaker?

If yes, please list name and affiliation:

Yes

No

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Approved:

Registrar Authorization:

Comments:

Yes

No